



DSPD Quarterly Support Coordinator Meeting

utah department of
human services
SERVICES FOR PEOPLE WITH DISABILITIES



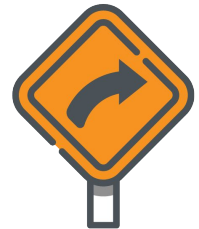
07/21/2021: 10:30 am - 12:00 pm

Housekeeping

- This meeting is being recorded 
- Please mute your microphone 
- Recording and PowerPoint will be available this Friday at:
dspd.utah.gov/support-coordinators/
- Questions? Type into chat or email dspdinfo@utah.gov

DSPD Employment Pathway Tool

- Reviewed by the State Employment Leadership Network (SELN)
- Will be available in USTEPS starting on August 1, 2021, which is when Support Coordinators are expected to start using the tool to facilitate the contracted annual conversation about employment
- Will need to complete each section initially but will only need to update the second and third sections afterwards
- Bryn will provide a demo later in this meeting



Staff Changes



- Kristen Cornia, Finance Director: kristencornia@utah.gov
- Olga Cordero, Financial Analyst: olgacordero@utah.gov
- Katie England, Public Information Officer: katieengland@utah.gov
- Cara Shupe, Transitions Specialist: cara@utah.gov
- Mary Jo, Support Services Coordinator: mpeck@utah.gov
- Kimberly Pfaff, Request for Services Manager: kpffaff@utah.gov
- For now, questions for Anne Stephens should be directed to Jamie Wuthrich: jwuthric@utah.gov

In-Person vs. Virtual Visits

- The person and their support team should work together to determine if a virtual or in-person visit is best
 - [In-Person Visits Guidance for Support Coordinators](#)
 - COVID-19 Information tab> Support Coordinators heading



Caregiver Compensation

- Extended for **people in DSPD services** through **8/31/21**
 - This **temporary** program may be extended beyond this date pending approval from the federal government
- Individuals who meet the criteria but who have not used Caregiver Compensation may still apply for funding
 - [COVID-19 Information tab> Caregiver Compensation](#)

American Rescue Plan Act (ARPA) Proposal

- Supplemental payments to the providers mentioned and in addition, Autism Spectrum Disorder Providers
- Continuation of caregiver compensation
- HCBS infrastructure grants
- Support to help individuals secure and retain housing (cannot include room and board)
- Developing and providing caregiver training

Submitted to CMS on June 14, 2021 with no response yet. ARPA allows for the State to receive an additional 10% match from CMS, which is calculated to be approximately \$247 million based on current estimates through March 31, 2024.

Legislative Audit Recommendations

- Formalizing rules, policies and procedures related to spending, service determination, and emergency resources
- Improving budget forecasting and audit of client needs and costs
- Policy recommendations for the legislature related to waiting list and fiscal operations
- Increasing executive, fiscal and audit oversight of the Division
- Increasing resources to the DHS Bureau of Internal Review and Audit to ensure proper financial controls are in place across all DHS programs





The Utah Plan for a
Department of Health and Human Services

Public Virtual Q&A

July 27, 12:15p - 1p

TOPIC: Draft Organization Structure

Health and Human Services (HHS) Consolidation

hhsplan.utah.gov

Success Story Submission Form

- Individuals and Families tab>
Resources heading> Be Informed and
Be Involved
— <https://forms.gle/Y4pL2TxnxfEkp4j17>

Feedback Corner

DSPD will post different projects or documents up for public review here before they are finalized. We will let you know when these opportunities become available.

Submit a Success Story

Division of Services for People with Disabilities (DSPD) Success Stories

Support Coordinators, service providers, individuals with disabilities, family members, and others in the DSPD service system are encouraged to share success stories of people receiving services.

Success stories submitted through this form may be shared on the DSPD website, presentations, annual reports, or other media. Submitting this form means that the person(s) in question agrees to having their success story shared publicly.

Please email dspdinfo@utah.gov with any questions.

The name and photo associated with your Google account will be recorded when you upload files and submit this form

Not saskarajcevic@utah.gov? [Switch account](#)

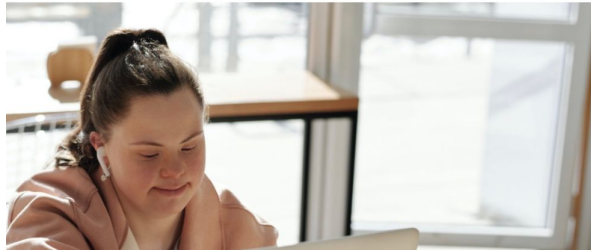
* Required

Email *

Your email

I am submitting this success story for... *

- ☐ Myself
- ☐ A person with a disability I professionally support as their Support Coordinator, provider, job coach, staff member, etc.
- ☐ A person with a disability I naturally support as their parent, guardian, sibling, mentor, friend, etc.



Person-Centered Planning Handbook for Support Coordinators

- Can be found on the DSPD PCP webpage:
 - [Individuals and Families tab> Services heading> Person-Centered Planning](#)
- Created with support from the National Center on Advancing Person-Centered Practices and Systems (NCAPPS)
- Feedback can be provided through an anonymous Google Form: <https://forms.gle/kYNV8rC3V5EnV9WRA>

DSPD Employment Pathway Tool



DSPD Employment Pathway Tool Sections

Section 1: Identifying the Most Appropriate Employment Pathway for the Person

Step 1: Activities and Interests

Step 2: Job Experience

Step 3: Current Employment

Options: people must have more than one option to choose from.

Information: people must have information on each of the options.

Experience: people must have experience of each of the options.



Informed Choice

Section 2: Exploring the Identified Employment Pathway

Step 4: Employment Pathways

Step 5: Pathway Questionnaire

Section 3: Develop the Services and Supports in the Person-Centered Support Plan

Step 6: Develop

Introduction to the DSPD Employment Pathway Tool

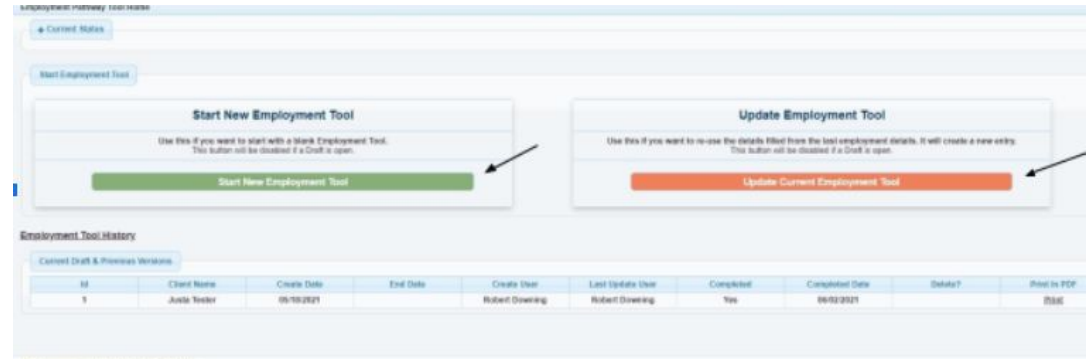


USTEPS
utah department of human services

Home Log Consumer Contact Sign Out UPI

▼ Create Tool T

- » [Main Consumer Screen](#)
- » [Snapshots](#)
- Assessment
 - » [Supports Intensity Scale](#)
 - » [Assessments and Evals](#)
 - » [Functional Limitations](#)
 - » [Needs Assessment Questionnaire](#)
 - » [Planning Tools](#)
 - » [Employment Pathway Tool](#)
 - » [UCANS](#)



Employment Pathway Tool

Current Status

Start Employment Tool

Start New Employment Tool

Use this if you want to start with a blank Employment Tool.
This button will be disabled if a Draft is open.

Update Employment Tool

Use this if you want to re-use the details filled from the last employment details. It will create a new entry.
This button will be disabled if a Draft is open.

Update Current Employment Tool

Employment Tool History

Current Draft & Previous Versions

ID	Client Name	Create Date	End Date	Create User	Last Update User	Completed	Completed Date	Delate?	Print to PDF
1	Jade Taylor	05/10/2021		Robert Downing	Robert Downing	Yes	06/01/2021		Print

Employment Pathway
Tool Walkthrough



DSPD Employment Pathway Tool Expectations

Section 1: Identifying the Most Appropriate Employment Pathway for the Person

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Step 2: Job Experience

Step 3: Current Employment

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Informed Choice

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Step 4: Employment Pathways

Step 5: Pathway Questionnaire

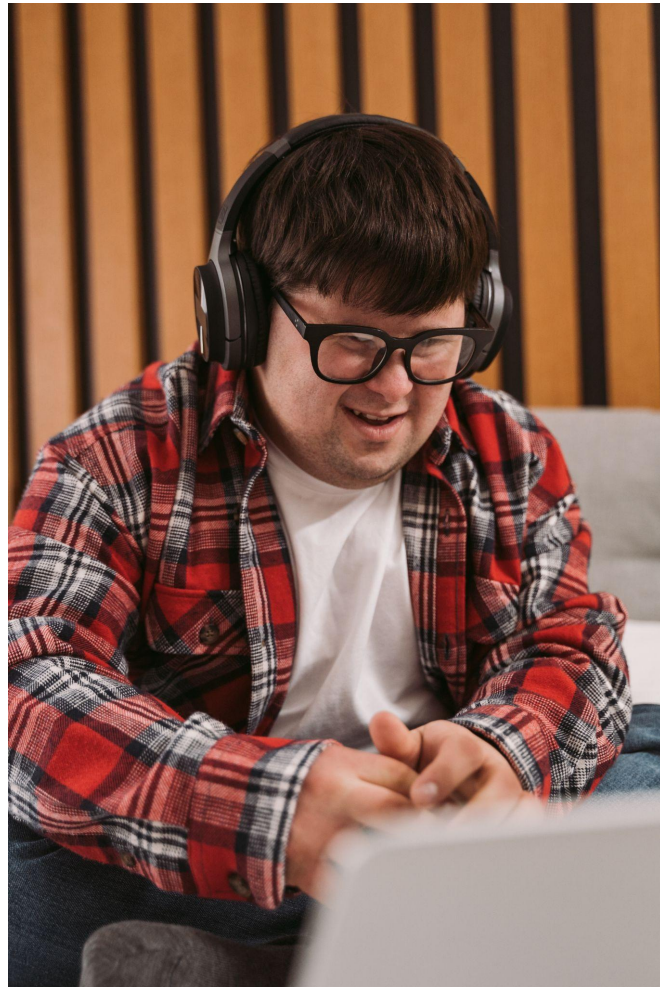
Section 3: Develop the Services and Supports in the Person-Centered Support Plan

Step 6: Develop

Expectations for the DSPD Employment Pathway Tool

- a. Section 1/Step 1, Step 2 and Step 3 includes: Documentation here should include person-centered information and context related to interests, routines, preferences, “likes” and “dislikes,” previous community experiences, participation, and any other unique information about the person's’ skills and abilities. The step or section should also include any emerging vocational interests, ideal conditions needed for successful employment, past work experience, and current work situation.
- b. Section 2/Step 4 and Step 5 includes: Documentation in this step or section should ensure persons’ current work situation matches chosen pathway, thorough and detailed responses by the person to multiple pathway questions, applicable observations taken during the conversation, and any notes needed on action steps to prepare for Section 3 or Step 6.
- c. Section 3/Step 6 includes: Documentation in this step or section should identify employment goals and/ activities to meet “experience” element of informed choice for employment. These activities should occur at various times within a plan year. When the persons’ vocational interests change, informed choice activities should change to align with the new interest. Document should also outline a plan for how Vocational Rehabilitation and DSPD services will be utilized, through person-centered planning (PCP) to support the person to reach individual employment goals.

Utah Comprehensive Assessment of Needs and Strengths (UCANS)



UCANS

- Training and certification done by Nov 30th
- New access form for UCANS role in USTEPS
- DSPD assessors will conduct initial assessment
- Update Social History and new pronouns and sexual orientation fields in USTEPS
- UCANS will not replace the CBIA

Intermediate Care Facility (ICF) Transition Settlement Agreement



Class Member Waiver Transition

- All class members will be served on the Community Transitions Waiver (CTW)
- Those being served under the Community Supports Waiver (CSW) will need to transition waivers
- An NOA will be sent out when the change in waivers will take place
- Services will not change, additionally nursing services will be available
- All service locations must be Settings Rule complaint

Settings Rule Compliance for CTW

- All services on a new waiver must be compliant at time of service delivery
- Meet stipulation of the Settlement Agreement that services be compliant
- Settings Collaboration group is prioritizing review of identified service locations when possible
- Support Coordinators need to monitor service delivery and address or reach out with concerns at HCBSsettings@utah.gov



Q&A

Type into chat or
email
dspinfo@utah.gov

Disability Advisory Council Annual Public Input Meeting

- Tuesday, August 24, 2021 from 2 pm - 4 pm: utah.gov/pmn/

Government ?	Entity ?	Body(s) ?
State	Department of Financial Institutions	Division of Juvenile Justice Services Board
County	Department of Government Operations	Division of Services for People with Disabilities
Cities	Department of Health	Division of Substance Abuse and Mental Health
Schools	Department of Human Services	Eastern Region Quality Improvement Committee (QIC)
Special Districts	Department of Natural Resources	Human Rights Council for the Division of Services for People with Disabilities
Higher Education	Department of Public Safety	
Interlocal	Department of Transportation	
Courts	Department of Workforce Services	
	Division of Human Resource	

Next Self-Advocate and Family Gathering

- Wednesday, September 15, 2021
 - Day: 11:30 am - 1:00 pm
 - Evening: 6:30 pm - 8:00 pm

dspd.utah.gov/be-informed-and-be-involved/



RESOURCES

Be Informed and Be Involved

Find a Support Coordinator

Find a Provider

Find a Community Engagement Resource

Emergency Preparedness

Next Quarterly Support Coordinator Meeting

- Wednesday, October 20, 2021
from 10:30 am - 12:00 pm

dspd.utah.gov/support-coordinators/

